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# Meeting of West Berkshire District Council

Thursday 1 March 2018

***Summons and Agenda***



WestBerkshire  
C O U N C I L

To: All Members of the Council

*You are requested to attend a meeting of*

**West Berkshire Council**

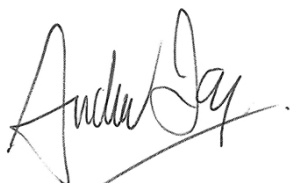
*to be held in the*

**Council Offices Market Street Newbury**

*on*

**Thursday 1 March 2018**

**at 6.30pm**



Andy Day  
Head of Strategic Support  
West Berkshire District Council

**Note:** The Council broadcasts some of its meetings on the internet, known as webcasting. If this meeting is webcast, please note that any speakers addressing this meeting could be filmed. If you are speaking at a meeting and do not wish to be filmed, please notify the Chairman before the meeting takes place. Please note however that you will be audio-recorded.

Date of despatch of Agenda: Wednesday 21 February 2018

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## **AGENDA**

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1. **APOLOGIES FOR ABSENCE**

To receive apologies for inability to attend the meeting (if any).

2. **CHAIRMAN'S REMARKS**

The Chairman to report on functions attended since the last meeting and other matters of interest to Members.

3. **MINUTES**

The Chairman to sign as a correct record the Minutes of the Council meeting held on 7 December 2017. **(Pages 7 - 14)**



4. **DECLARATIONS OF INTEREST**

To remind Members of the need to record the existence and nature of any personal, disclosable pecuniary or other registrable interests in items on the agenda, in accordance with the Members' [Code of Conduct](#).

5. **PETITIONS**

Councillors may present any petition which they have received. These will normally be referred to the appropriate body without discussion.

6. **PUBLIC QUESTIONS**

Members of the Executive to answer the following questions submitted by members of the public in accordance with the Council's Constitution:

(a) **Question to be answered by the Leader of the Council submitted by Mr Peter Norman:**

*"In light of the recent Local Government Boundary Commission's recommendations to create a number of super boroughs with 3 councillors, can the Council confirm its commitment to the democratic principles of "one person, one vote" for local elections and not create a distorted local democracy where some constituents get three votes whilst others get one depending on where they live?"*

(b) **Question to be answered by the Portfolio Holder for Culture and Environment submitted by Mr Simon Bowes:**

*"Why can't we recycle plastic food tubs, flora tubs etc? In West Berkshire we can only recycle plastic bottles which is a fraction of household plastics?"*

(c) **Question to be answered by the Portfolio Holder for Culture and Environment submitted by Ms Carolyne Culver:**

*"Will the Portfolio Holder for Culture and the Environment provide figures to support the claim that a £50 per household annual charge for green waste bin collection may yield a net gain of up to £900,000 to West Berkshire Council?"*

(d) **Question to be answered by the Portfolio Holder for Culture and Environment submitted by Ms Carolyne Culver:**

*"Will the Portfolio Holder for Culture and the Environment explain how a £50 per household annual charge for green waste bin collection will contribute to West Berkshire Council and national government commitments to increase rates of recycling?"*

(e) **Question to be answered by the Portfolio Holder for Planning, Housing and Leisure submitted by Mr David Marsh:**

*"Newbury Community Football Group (NCFG) has lodged a planning application to enhance Newbury football ground in Faraday Road, without use of public funds. Will the council work with NCFG to bring forward this improvement in facilities that will enable hundreds of local children and other players to continue*



## Agenda - Council to be held on Thursday, 1 March 2018 (continued)

*enjoying improved health and wellbeing from playing active sport?”*

- (f) **Question to be answered by the Portfolio Holder for Planning, Housing and Leisure submitted by Mr Stephen Masters:**

*“With the increasing dependency on the voluntary organisations in respect to the care of the rough sleeping and homeless community what is the council doing to ensure the vulnerable are adequately protected? For example how does the council ensure all volunteers are appropriately DBS checked and trained in safeguarding procedures?”*

- (g) **Question to be answered by the Portfolio Holder for Planning, Housing and Leisure submitted by Mr Stephen Masters:**

*“Does the council accept that West Berkshire has a rate of rough sleepers that is over 50% worse than the national average and this is something that is unacceptable in a prosperous and economically active area such as West Berkshire?”*

### 7. **MEMBERSHIP OF COMMITTEES**

The Monitoring Officer to advise of any changes to the membership of Committees since the previous Council meeting.

### 8. **LICENSING COMMITTEE**

The Council is asked to note that since the last meeting of the Council, the Licensing Committee met on 7 December 2017. Copies of the Minutes of this meeting can be obtained from Strategic Support or via the [Council's website](#).

### 9. **PERSONNEL COMMITTEE**

The Council is asked to note that since the last meeting of the Council, the Personnel Committee met on 12 February 2018. Copies of the Minutes of this meeting can be obtained from Strategic Support or via the [Council's website](#).

### 10. **GOVERNANCE AND ETHICS COMMITTEE**

The Council is asked to note that since the last meeting of Council, the Governance and Ethics Committee met on 7 December 2017, 31 January 2018 and 5 February 2018. Copies of the Minutes of these meetings can be obtained from Strategic Support or via the [Council's website](#).

### 11. **DISTRICT PLANNING COMMITTEE**

The Council is asked to note that since the last meeting of the Council, the District Planning Committee has not met.

### 12. **OVERVIEW AND SCRUTINY MANAGEMENT COMMISSION**

The Council is asked to note that since the last meeting of the Council, the Overview and Scrutiny Management Commission met on 9 January 2018. Copies of the Minutes



## Agenda - Council to be held on Thursday, 1 March 2018 (continued)

of this meeting can be obtained from Strategic Support or via the [Council's website](#).

### 13. **JOINT PUBLIC PROTECTION COMMITTEE**

The Council is asked to note that since the last meeting of the Council, the Joint Public Protection Committee met on 12 December 2017. Copies of the Minutes of this meeting can be obtained from Strategic Support or via the [Council's website](#).

### 14. **INVESTMENT AND BORROWING STRATEGY 2018/19 (C3274)**

In compliance with the Local Government Act 2003, this report summarises the Council's borrowing limits as set out by CIPFA's Prudential Code, and recommends the Annual Investment and Borrowing Strategy for 2018/19. **(Pages 15 - 30)**

### 15. **MEDIUM TERM FINANCIAL STRATEGY 2018/19 TO 2020/21 (C3275)**

To agree the medium term financial planning and strategy for the organisation. **(Pages 31 - 54)**

### 16. **CAPITAL STRATEGY AND PROGRAMME 2018/19 TO 2022/23 (C3276)**

To outline the five year Capital Strategy for 2018 to 2023, including the Minimum Revenue Provision (MRP) Statement and the Asset Management Plans for Property and Highways, and to set out the funding framework for Council's five year Capital Programme for 2018/19 to 2022/23. **(Pages 55 - 232)**

### 17. **REVENUE BUDGET 2018/19 (C3277)**

To consider and recommend to Council the 2018/19 Revenue Budget, which proposes a Council Tax requirement of £94.84m requiring a Council Tax increase of 2.99% in 2018/19 with a 3% precept ring-fenced for Adult Social Care. The Council Tax increase will raise £2.7m and the precept will raise a further £2.7m ring-fenced for Adult Social Care.

This report also proposes the Fees and Charges for 2018/19 as set out in Appendix H and the Parish Special Expenses as set out in Appendix I, and recommends the level of General Reserves as set out in Appendix F and Appendix G. **(Pages 233 - 392)**

### 18. **STATUTORY PAY POLICY 2018 (C3278)**

To seek Council's approval of the Statutory Pay Policy Statement for publication from 1 April 2018. **(Pages 393 - 412)**

### 19. **WEST BERKSHIRE 2015-2019 COUNCIL STRATEGY: REFRESH 2018 (C3395)**

To present the refreshed Council Strategy 2015-2019 for consideration and approval by Council. The refreshed document articulates the progress that has been made and introduces new or updated projects to support the delivery of the Council's priorities for improvement. **(Pages 413 - 452)**

**Agenda - Council to be held on Thursday, 1 March 2018 (continued)**

**20. RECOMMENDATIONS OF THE WEST BERKSHIRE COUNCIL INDEPENDENT REMUNERATION PANEL 2017 (C3408)**

To adopt the recommendations of the West Berkshire Council Independent Remuneration Panel 2017. **(Pages 453 – 482)**

**21. PROPERTY INVESTMENT STRATEGY (C3401)**

Planned periodic review of the Property Investment Strategy to ensure its compatibility with market conditions and the Council's investment objectives. **(Pages 483 - 506)**

**22. MARKET STREET LAND APPROPRIATION (C3373)**

To seek approval to appropriate the Council's land at Market Street in order to facilitate the development of the site by Grainger of its consented scheme. **(Pages 507 - 518)**

**23. CHALLENGING COMMUNICATION ISSUES - UPDATE TO THE OFFICERS CODE OF CONDUCT (C3434)**

This report seeks to advise of proposed amendments to the Code of Conduct relating to officers' use of social media. **(Pages 519 - 538)**

If you require this information in a different format or translation, please contact Moira Fraser on telephone (01635) 519045.

